



Contents

	Page
Application guidelines	2
Applicant's details	3
Educational history and qualifications	3
Referees	4
Applicant's declaration	5

Attachments required

Resume

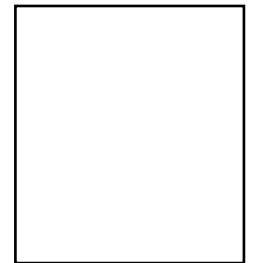
Certified copies of proof-of-identity documents

Certified copies of education certificates, academic records and qualifications

Application for a Lay person to serve in an approved placement

Applicant's name

Placement you are applying for



Attach recent
photo

Application

Personal information collected via this application will only be used for the purpose of filling a placement by the Uniting Church Queensland Synod.

The information you submit to us may be disclosed to referees, our team members who are involved in the recruitment or supporting roles who assist us in the recruitment process.

If you choose not to provide any of the information requested, we may be unable to fully process your application or properly consider your application for a placement. Any information we collect about you in future will be used and disclosed in the same manner as described above unless we tell you otherwise in advance. You may request access to personal information about you that is held by us.

Consent and warranty

I consent to the Uniting Church in Australia, Queensland Synod using and disclosing my personal information in the manner described above.

I warrant that:

- I have read and understand the above statement.
- I am qualified to work in Australia, and if requested, can provide evidence of that fact (birth certificate, citizenship certificate, photo ID and/or working Visa, as appropriate)
- All the information I submit (including this form and any attached resume) is true and complete. I understand that any false or misleading information I provide may lead to the rejection of my application and potentially termination of such placement.
- I have disclosed all relevant information in relation to my ability to safely carry out the inherent requirements of the position for which I have applied.

In making this application you are applying to serve the Uniting Church in Australia, Queensland Synod in an approved placement, "a position of responsibility for the regular discharge of the duties of the ministerial office." (Regulation 2.6.3(a) (i)).

The successful applicant will be required to be recognised as a Pastor (Regulation 2.4.6). An approved placement is not an employment relationship. It is an invitation into covenant between God, the placement and the Pastor.

The person will commit to the following requirements relating to the specified ministry of pastor.

1. Achievement of Core Competencies (Reg. 2 4 3; 2.6.9)
 - Work within the doctrine, ethos and polity of the Uniting Church
 - Work within the Uniting Church code of ethics and ministry practice

An approved placement is not an employment relationship. It is an invitation into covenant between God, the placement and the Pastor.

2. Achievement of general competencies (Reg 2 4 3)
3. Member or member in association of the Uniting Church in Australia (Reg. 2.4.6)

When considering your application, the Placements Committee of the Queensland Synod and any Joint Nominating Committee (JNC) to which you may be recommended, must have regard to the religious sensitivities outlined in regulation 2.3.3 (c), namely the applicant's:

- gifts and graces appropriate to the ministry of pastor;
- spiritual maturity and sense of call;
- capacity for exercising this ministry;
- personality and character;
- willingness to accept the doctrine, polity and discipline of the Uniting Church in Australia.

Application details (Please type or use a black pen and print in block letters)

Title

First name

Surname

Address

Current address

Postcode

Contact numbers

Home Phone

Mobile

Work (if available)

Email

Uniting Church in Australia membership

Are you a member of the Uniting Church in Australia? Yes No

Confirmed date

If yes, currently held at (congregation)

Presbytery

Residency status

Australian citizen

Permanent resident visa

Temporary resident visa

Other, give details

Level of English proficiency

Is English your first language? Yes No

If "no", provide details of your English competency test score or rank your level of English proficiency.

English competency test score

Speaking High Moderate Low

Writing High Moderate Low

Other spoken languages

Other written languages

Educational history and qualifications

Provide your educational history and certified copies of your highest educational qualifications

Insitution and address	Qualification/course	Period and date completed	Awards or credits gained

Insitution and address	Qualification/course	Period and date completed	Awards or credits gained

Referees

Referee 1

Name

Phone

Mobile

Email

Church/organisation

Address

Postcode

Referee 2

Name

Phone

Mobile

Email

Church/organisation

Address

Postcode

Referee 3

Name

Phone

Mobile

Email

Church/organisation

Address

Postcode

Personal statements on ministry

1. Your understanding of mission

2. Your theological values

3. Your understanding and practice in leadership and change management

4. Any other values. For example, understanding of worship, role and use of the Bible, role of minister in administration and finance, time management, self-care, other.

5. a. I have trained for Intentional Interim Ministry?	Yes	No
b. I have trained in Resource Ministry?	Yes	No
c. I have completed a Uniting Church Sacraments course <i>(if a lay pastor, pastor or not a specified or ordained minister of the Uniting Church in Australia)</i>	Yes	No
d. I have attended Code of Ethics Training <i>(Date of most recent refresher course)</i>	Yes	No
e. I have attended Safe Ministry with Children Training <i>(Date of most recent refresher course)</i>	Yes	No
f. I have a current Working with Children Check (Blue card)	Yes	No
g. I have a current driver's licence	Yes	No
h. COVID-19 vaccinated	Yes	No

Applicant declaration

This declaration provides information for the JNC to consider your ability to meet the inherent religious requirements of the role as expressed in the position description, and forms part of a process that will select or appoint a person to a recognised placement. For each response, you may provide any further explanation or documentation you believe will permit a more holistic consideration of your application.

Your responses may be raised during the discernment conversation.

Part 1 Commitment to ministry

1. I accept Jesus Christ as Lord.
2. I accept the doctrine and discipline of the Uniting Church in Australia as set out in the Basis of Union and as defined by the Assembly.
3. I accept the teachings of the Uniting Church in Australia concerning baptism of infants, as embodied and reflected in the Basis of Union, the Constitution, and the Regulations of the Uniting Church in Australia and relevant decisions of the Assemblies of 1982, 1985 and 1988.
I am personally willing to baptise infants.
I accept the Uniting Church in Australia's teaching that a person can be baptised only once, and must not be knowingly rebaptised.
I adhere to the teaching of the Uniting Church in Australia concerning the ordination of women and men.
I am prepared to work with and support women and men as colleagues of equal standing in ministry and shall accept the guidance and direction of those who have been given authority over me by the Church.
4. If my application is accepted, I will undertake ongoing preparation and continuing education for the ministry as may be determined by the relevant authorities of the Church.
5. If my application is accepted and I am appointed to a placement, I will continue developing my ministry by participating in Continuing Education for Ministry.
6. I accept that on completion of a placement I may not receive or be given another placement.
7. I recognise that I am accountable to the Presbytery which has pastoral oversight in matters of faith and discipline and to the appointing body for the exercise of my ministry.
8. I will maintain a prayerful life.

Part 2 Personal Conduct

9. Do you have any pre-existing illness or injury which may impact on your ability to meet the requirements outlined in regulation 2.3.3 (c)?
Yes No
10. Are there any other issues that would impact on your ability to meet the requirements outlined in regulation 2.3.3 (c)?
Yes No

11. Have you ever had permission to undertake paid or voluntary work with children refused, suspended or withdrawn in Australia or in any other country?
Yes No
12. Has your employment been terminated due to your work performance?
Yes No
13. Have you ever engaged in any behaviour past or present (including through the use of technology) that resulted in findings being made against you of exploiting or abusing other people physically, mentally, emotionally, spiritually or financially?
Yes No
14. Have you ever engaged in any behaviour past or present that resulted in findings being made against you for bullying?
Bullying is considered repeated unwelcome and unsolicited behaviour towards a person who considers it offensive, intimidating, humiliating or threatening and which a reasonable person, having regard to all the circumstances, would consider to be offensive, humiliating, intimidating or threatening.¹
Yes No
15. Have you ever had any disciplinary action taken against you by any church, professional organisation or community association, employer, educational institution or other body?
Yes No
16. Have you ever been charged with a criminal offence in Australia or in any other country?
Yes No
Did the charge result in: Conviction
Withdrawal
Acquittal
17. Have you ever been the subject of a court order in Australia or in any other country?
Yes No
18. Have you ever been the subject of any allegation of an incident relating to sexual misconduct?
Sexual misconduct means one or more of the following:
Sexual harassment: any unwelcome sexual advance, or unwelcome request for sexual favours to a person, or engagement in other unwelcome conduct of a sexual nature in relation to that person, in circumstances in which a reasonable person, having regard to

¹ Uniting Church in Australia Code of Ethics and Ministry Practice Approved Twelfth Assembly July 2009, effective January 2010, section 3.6 (c)

all the circumstances, would have anticipated the person complaining would be offended, humiliated or intimidated;

Sexual assault: any unwelcome sexual behaviour that may occur along a continuum from verbal insult to sexual intercourse, that makes a person threatened or afraid; Sexual conduct prohibited by criminal law; Sexualisation of a pastoral relationship: any interaction, consensual or otherwise, in which the Minister engages in sexualised behaviour with or towards a person with whom he or she is in a pastoral relationship, which is in breach of the Code of Ethics.²

- Yes No
19. Have you ever been the subject of any allegation of an incident relating to verbal or physical harassment (other than bullying as outlined above)?
Yes No
20. Have you ever had an apprehended violence court order, order for protection or the like issued against you as a result of allegations of domestic violence, abuse, unauthorised surveillance, harassment or stalking?
Yes No
21. I do not have a history of alcohol abuse.
Yes No
22. Do you have a history of substance abuse including prescription, over-the-counter, recreational or illegal drugs?
Yes No
23. Do you have a history of problem gambling?
Yes No
24. Have you ever been charged with a traffic offence which required you to attend court?
Yes No
25. Have you ever had a licence to own firearms refused or revoked?
Yes No
26. Have you ever had a child or dependent young person in your care (as a parent or in any other capacity) removed from your care, or been the subject of a risk assessment by the authorities?
Yes No
27. Have you attempted to use, or used social media or internet facilities (church provided or not) or any computing or software equipment, resources, licence, account or system in any inappropriate way or in violation of any law or regulation of Australia, its states or territories or any other nation?
Yes No
28. I acknowledge and agree to be subject to the Church constitution, regulations, policies, rules, procedures, standing orders and by-laws including the Code of Ethics and Ministry Practice and agree to be subject to the authority, standards and decisions of the Church.
Yes No
29. In my life and work within the Church I will be guided by the Basis of Union and will submit myself to the Church's discipline. If I am subjected to proceedings, findings, directions or decisions made by an authorised person or body of the Church, I will abide by such proceedings, findings, directions or decisions as required.
Yes No

² Uniting Church in Australia Regulations 2012, Regulation 5.6.2.

Applicant declaration continued

Add any additional information here

Question number

Answer

Question number

Answer

Question number

Answer

Question number

Answer

Question number

Answer

Question number

Answer

Question number

Answer

Question number

Answer

Applicant declaration continued

I have read and understood this application form and the contents of this completed application form are true and correct.

I understand that any material misstatement in or omission from this application may render me unfit to hold a placement in the Church.

I consent to the Church using personal information contained in this application for any current or future purpose connected with my placement.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths Act 1867.

Signed (signature of applicant)

Declared at (location)

Date