



Placements Committee

Purpose

To outline the information that must be considered by the Placements Committee when creating a new placement.

Scope

The process applies to the creation of new placements within a congregation, Presbytery or the Synod of the Uniting Church in Australia, Queensland Synod.

Process

A request to create a new placement must be made to the Placements Committee by:

- the Presbytery, if the call is to be issued by a congregation or Presbytery
- the relevant Synod body, if the call is to be issued by the Synod.

The request must be accompanied by a rationale for the new placement, including:

1. the aim and purpose of the placement (if not in the position description)
2. the field of ministry of the placement (if not in the position description)
3. how the placement fits with the Presbytery or Synod body's strategic intent
4. how the placement contributes to the mission of the church in Queensland
5. how the funding base is constructed
6. a draft position description for non-congregational placements.

In making its determination the Placements Committee will consider the duties of a minister as outlined in Regulation 2.2.1 (a).

References and related documents

Uniting Church Regulation 2.6.3 (f) and 3.7.4.2 (b)

Position description template for non-congregational placements

Revisions and Reviews

#	Date	Reason	Author/reviewer	Approved
1	25 July 2012	Creation of policy		Placements Committee minute number 12.559
2	8 Jan 2018	Review and update previous documentation	D Fender, Ass Gen Sec	D Fender, Ass Gen Sec