



## Placements Committee

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### Purpose

In August 1987 the Indooroopilly Parish (as it then was) made funds available to the Synod to be used in areas related to the alleviation of clergy stress. In 1991 the Indooroopilly parish set aside \$60,000 within the Fund to provide interest monies to assist Ministers without placement, particularly for the purpose of rehabilitation/refocus in order that the Minister might either return to ministry within the church or make the transition to entry into secular employment.

This document outlines the process and criteria for access to financial support from the Millard-Smith bequest.

### Scope

This process applies to Ministers of the Word and Deacons, under the pastoral oversight of a Queensland Presbytery, who are currently without placement, and whose previous placement was within the bounds of the Queensland Synod.

The Minister must be facing issues within their ministry that make obtaining a new placement difficult. As a result they may require financial assistance.

### Process

1. Through consultation with their Presbytery Minister (either before or after the conclusion of a placement) the Minister identifies issues with their ministry practice that make obtaining a new placement difficult.
2. In consultation with the Minister, the Presbytery Minister, or another person designated by the Presbytery develops an intentional strategy to assist the Minister to either return to ministry within the church or make the transition to secular employment.
3. The Minister will assess their financial circumstances and alternative sources of financial support. Where they lack sufficient financial resources, an application to the Millard-Smith bequest fund can be made.
4. Application is made to the Associate General Secretary, through the Presbytery Minister, using the approved application form (PC-TOO-009). Financial assistance may include:
  - a. payment of all or part of the Minister's stipend and allowances;
  - b. costs of professional supervision or counselling;
  - c. further training or education;
  - d. professional costs for career counselling
  - e. additional costs incurred by the Presbytery.



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5. The application is to be accompanied by a plan for the Minister's return to ministry or transition to secular employment.
6. The Associate General Secretary will assess the application and ensure that all necessary information is provided.
7. The Associate General Secretary will decide to approve, amend or decline the application. An approval will be for no more than 3 months stipend or \$2000 in additional costs.
8. Further applications may be made by the Minister, through the Presbytery Minister. These applications must be accompanied by evidence of successful progress through the initial ministry plan.

## Related Documents

Millard Smith Bequest Fund Application (PC-TOO-009)

## Revisions & Reviews

#	Date	Reason	Author / Reviewer	Approved
1	1 Jan 2018	Review of existing process	D Fender, Associate General Secretary	D Fender, Associate General Secretary