



Attendee Information Form

C/2.1.4.4

Purpose

For use in any children’s ministry activity, including child-related activities occurring on the same premises as a concurrent parents’ ministry activity (e.g. Sunday School). Complete the form once for each child and ask parents to inform you if details change.

Congregation: _____

Program: _____

Please tick one of the following: Trial Enrol Visiting Date: _____

Family Details

Parents/guardian’s name: _____

Address: _____

City: _____ Post code: _____ Phone: _____

Email: _____

Please keep me up to date with information and news

Release statement

I do / do not grant the Uniting Church and its representatives the right to take photographs or video footage of any member of my family during the abovementioned activities. I authorise the Uniting Church to copyright use and publish the images for any lawful purpose to highlight and promote its ministry with children. My signature below indicates that I have read and understood the statement of release.

Parent/guardian signature: _____

Child Details

Child’s full name: _____

Your relationship to child: _____

Date of Birth: _____ Age: _____ Grade/ Year Level: _____

Gender: Female / Male

Health concerns/ allergies: _____

Additional needs: _____

Action plan for health and additional needs (attach if needed): _____

Please complete page 2 of the form to provide details of additional children.

THIS DOCUMENT IS UNCONTROLLED WHEN PRINTED.



Child Details

Child's full name:

Your relationship to child:

Date of Birth:

Age:

Grade/ Year Level:

Gender: Female / Male

Health concerns/ allergies:

Additional needs:

Action plan for health and additional needs (attach if needed:

Child Details

Child's full name:

Your relationship to child:

Date of Birth:

Age:

Grade/ Year Level:

Gender: Female / Male

Health concerns/ allergies:

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Date of Birth:

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Gender: Female / Male

Health concerns/ allergies:

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Revisions

Document number		C/2.1.4.4_v2.0			
Version	Approval date	Approved by	Effective date	Policy owner	Policy contact
2.0	02.01.2020	Manager, Risk and Compliance	30.01.2020	ED Risk and Assurance	Safe Church Assurance and Support Officer
Next scheduled review		30.01.2025			