

# Authority to Operate and Access investments and loans



Complete this form when you need to update signatories on your U.C.I.S investments or loans.

This form replaces any previous authority given to U.C.I.S.

## Becoming identified

Legislation requires that each person who is a signatory to an investment or loan be appropriately identified by The Queensland Synod Office to confirm that you are who you say you are. If you're yet to be identified by us, please read and complete the Becoming Identified form. For further details please call 1300 655 653.

## You'll need the following:

- signatures of Authorised Representatives
- signatures of all Nominated Signatories
- Becoming Identified documentation (if not previously completed)
- meeting minutes noting the Authorised Representatives and Nominated Signatories on the listed investments/loans.



The Uniting Church in Australia  
QUEENSLAND SYNOD

## Church/Organisation details

Name	<input type="text"/>
ABN	<input type="text"/>
Phone	( <input type="text"/> ) <input type="text"/>
Address	<input type="text"/>
Postal address	<input type="text"/> <b>postcode</b>
Email address	<input type="text"/>
Web address	<input type="text"/>
Primary contact for investments	<input type="text"/>
loans	<input type="text"/>
Mutual Support Coordinator	<input type="text"/>



## Existing Investments/loans

(Please list all the investments and loans that this authority applies to.)

Investment/loan name

Investment/loan number


## Nominated signatories (Appointed by Authorised Representatives to operate the investment/loan)

	Signatory 1	Signatory 2
Title	<input type="text"/>	<input type="text"/>
Full Name	<input type="text"/>	<input type="text"/>
Date of birth (dd/mm/yyyy)	<input type="text" value="/ /"/>	<input type="text" value="/ /"/>
Phone (daytime)	<input type="text"/>	<input type="text"/>
Phone (mobile)	<input type="text"/>	<input type="text"/>
Street address	<input type="text" value="postcode"/>	<input type="text" value="postcode"/>
Postal address	<input type="text" value="postcode"/>	<input type="text" value="postcode"/>
Position title	<input type="text"/>	<input type="text"/>
Email address	<input type="text"/>	<input type="text"/>
Signature	<input type="text"/>	<input type="text"/>

	Signatory 3	Signatory 4
Title	<input type="text"/>	<input type="text"/>
Full Name	<input type="text"/>	<input type="text"/>
Date of birth (dd/mm/yyyy)	<input type="text" value="/ /"/>	<input type="text" value="/ /"/>
Phone (daytime)	<input type="text"/>	<input type="text"/>
Phone (mobile)	<input type="text"/>	<input type="text"/>
Street address	<input type="text" value="postcode"/>	<input type="text" value="postcode"/>
Postal address	<input type="text" value="postcode"/>	<input type="text" value="postcode"/>
Position title	<input type="text"/>	<input type="text"/>
Email address	<input type="text"/>	<input type="text"/>
Signature	<input type="text"/>	<input type="text"/>



## Nominated signatories (Appointed by Authorised Representatives to operate the investment/loan)

	Signatory 5	Signatory 6
Title	<input type="text"/>	<input type="text"/>
Full Name	<input type="text"/>	<input type="text"/>
Date of birth (dd/mm/yyyy)	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Phone (daytime)	<input type="text"/>	<input type="text"/>
Phone (mobile)	<input type="text"/>	<input type="text"/>
Street address	<input type="text"/> <b>postcode</b>	<input type="text"/> <b>postcode</b>
Postal address	<input type="text"/> <b>postcode</b>	<input type="text"/> <b>postcode</b>
Position title	<input type="text"/>	<input type="text"/>
Email address	<input type="text"/>	<input type="text"/>
Signature	<input type="text"/>	<input type="text"/>

## Authorised Representative

(Usually the Church Council Chairperson and Treasurer, or Director/Partner etc.) These representatives are authorised to appoint signatories to operate the investment/loan and must be noted in your attached council/board meeting minutes.

As Authorised Representatives of the above congregation/organisation, we authorise the persons whose names and signatures are set out on this form ("Nominated Signatories") to act fully and effectively in all dealings with U.C.I.S on our congregation/organisation's behalf, in accordance with the relevant Terms and Conditions for the specified investments/loans.

	Authorised Representative 1	Authorised Representative 2
Name	<input type="text"/>	<input type="text"/>
Position	<input type="text"/>	<input type="text"/>
Signature	<input type="text"/>	<input type="text"/>

This authority replaces any previous authority given to U.C.I.S, with effect from  /  /

To operate the investment/loans, Authorised Representatives must also complete and sign as a Nominated Signatory.

## Method of operation

(How many signatures do you require operate investments/loans? Please note that all UCA entities require a minimum of two signatories—refer to section 5 of UCA Constitution and Regulations)

Any  (insert number) to sign

Other please specify



### Office use only

Actioned date	Checked date
<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>